

**Memo to File**

February 16, 2015

Re: Unique credentials to teach Speech (Arturo Mancha)

Education: BA English; Notre Dame

MFA Creative Writing with cognate in Tech. Comm.; Texas State University

Related Work Experience: freelance writer since 2002

During the fall 2013 semester, SWTJC encountered the resignations of two full-time Speech instructors. One of the resignations occurred mid-semester, while the other completed the fall 2013 semester. The search for full-time replacements was initiated, however the positions took a considerable amount of time to fill. Mr. Mancha has taught English at SWTJC since 2004. Based on his teaching experience and his strong abilities in both written and verbal communication, he was assigned to teach one section of Speech 1311, Introduction to Speech, as a temporary assignment in the Spring 2014 semester.

Evaluated by: Cheryl Sanchez, Ed.D. 

Dean of the College of Liberal Arts, SWTJC